

Feb. 19th, 2017 Minutes - St. Michael's Annual Vestry Meeting

CHAIR: Moses Kajoba

PRESENT: 40 people registered on the sign up sheet.

The Rev. Wilmer Toyoken gave the opening prayer at 12:00.

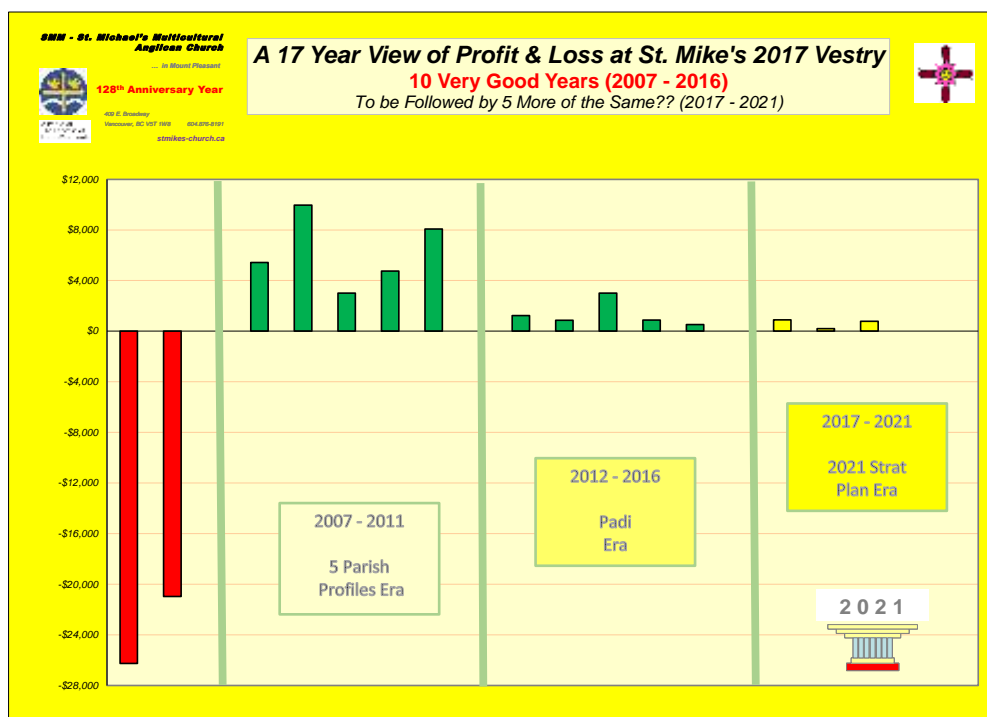
1. REVIEW of Agenda & Minutes:

- 1.1 19 February 2017 Agenda – MSC (Moved, Seconded & Carried); Terry Cutforth & Brigitte Laweng.
- 1.2 21 February 2016 Annual Vestry Minutes - MSC by Terry Cutforth, & by Brigitte Laweng.

2. FINANCE COMMITTEE (pp. 6-10)

2.1 Finance Committee Report, 2016 Financial Statements & 2017-2019 Budget

The focus of the Finance Committee was on the 10 years St. Mike's has been in the black (2007-16). The graph following highlights this, as well as adding for emphasis two previous years in the red (2005-06), along with those of the budget (2017-2019). This form of presentation will be used for the life of the 2021 Strat Plan.

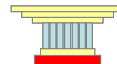


- Given the extensive time spent at the Congregational Education Sessions with the Women's & Men's groups in November, and again on the 15th of January, it was possible to cover the Finance Committee Report, a Motion (below), 2 Financial Statements and the 2017-2019 budget in just a little over 30 minutes. Adopted as a block, moved by the Finance Committee, seconded by Lorraine Brooks, carried unanimously.
- Padi & Rose were thanked for their part/graciousness in making a balanced Budget possible (90%-92%-95%).
- Motion 2.1, as follows, was unanimously MSC'd (moved by the Finance Committee, seconded by Shirley Sabong).

"For the third year in a row, the Finance Committee has presented the three financial planning guidelines that inform Finance Committee deliberations, as follows:

1. **No Deficits** - we have had no deficit since our \$20,000+ deficit in **2006**.
2. **Givings Greater than Rents** – we first achieved this in **2010**.
3. **Givings Cover the Assessments + Priest's Salary** – achieved in **2014**.

The Finance Committee hereby moves that Vestry ratify these three guidelines as the official financial policy of St. Michael's Multicultural Anglican Church."



2.2 Renaissance Church – “mister Blake”

Although this item occurred under new business, it pertains directly to finances, so is included here, in the same position in which it appeared in the 2016 Vestry Minutes (a segment of the presentation pertained to Rentals, and will be covered under new business in section 6.1).

See the two pictures following. ‘mister Blake,’ from the Sunday evening Renaissance Church congregation, joined the Vestry for a presentation of a ‘photo op’ cheque. A similar presentation occurred at the 2016 Vestry, and readers are encouraged to refer back to the 2016 minutes for details.

- In conversations with Padi over the last month, ‘mister Blake’ (pictured on the right) expressed interest in the carpeting project in the Sanctuary that Terry co-ordinated in November of 2016. Out of the goodness of his heart, ‘mister Blake’ covered the full cost of that project – note ‘New Church Carpet’ on the cheque below. After Vestry was over, the congregation excitedly gathered for the 2nd photo (below). Deep feelings of gratitude were formally expressed by Padi and the Treasurer on behalf of the congregation. The gratitude of the congregation can be clearly seen on their faces below!



3. REPORTS – Verbal & Written

12 reports were presented, some with associated Motions, some written, some verbal, as follows (in order of presentation): The Rev. Wilmer Toyoken (Minister's Report), Moses Kajoba (Warden's Report), Sandra Baldo (Stewardship), Brigitte Castro (Meal Ministry), Bart Alatan (EAM/FilCON 2017), Terry Cutforth (Buildings & Rentals, verbal), Rose Toyoken (Sunday School), Erlyn Bacagan (ACW, for Judith Carling), Richard Paday-os (MBSM), Brigitte Laweng (Choir, verbal), Greg Tatchell (2021 Strat Plan), Moses (Day Care, verbal).

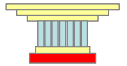
3.1 Minister's Report - Wilmer

In addition to highlights from the Minister's report (*see page 11*), the following motion was made:

MOTION 3.1 - LAY ADMINISTRATORS FOR 2017 [MSC (Padi, Greg)]

“Per a letter from which Padi read out the administrators for 2017, it was moved that Vestry ratify those members of the congregation as Lay Administrators for SMM for 2017.”

Padi also gave the congregation an update on the status of a possible additional Deacon for St. Michael's, an ongoing conversation that he has had with Bishop Melissa over the last couple of months. The possibility was first reported to Church Council on 17 January, after Deacon Eric Stroo had attended a St. Mike's church service on 8 January. As Padi reported to



Vestry, this had been enthusiastically endorsed by Church Committee in January, and conveyed to the Bishop. Further, Padi advised Vestry that this might lead to some sort of relationship between St. Mike's and the Seafarer's Mission.

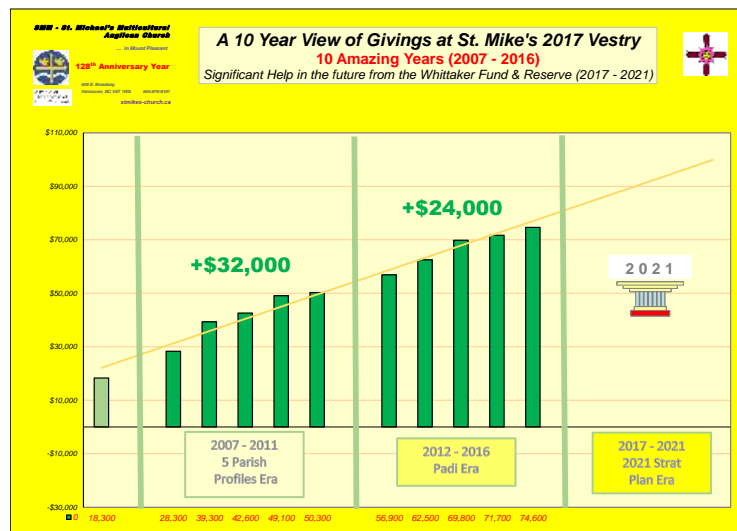
POST VESTRY NOTE: Just 3 days after Vestry, a formal announcement of St. Michael's new Deacon, the Rev. Eric Stroo, was publicized on the Diocesan web-site (<http://vancouver.anglican.ca/news/news-about-deacons-around-the-diocese>).

The February 22nd announcement read as follows:

"The Reverend Eric Stroo is ... in the process of taking up a position as deacon at St. Michael's, Vancouver. His particular areas of ministry will be street ministry and assisting the Port Chaplain for Mission to Seafarers. You are most likely aware that Rev. Stroo is married to Bishop Skelton."

3.2 Warden's Report - Moses - Moses commented that most of what the Warden's had to say was covered off by the Minister's Report above. He covered two additional things. The primary order of business under this agenda item was review of the fourth year revisions to the Priest's Job Description (*see p. 23*). Moses especially reviewed the % breakdown objectives for Padi, across the Priest-Pastor-Teacher functions (50%-30%-20%). Secondly, Moses reviewed a listing of the Warden's 'Additional Responsibilities' as seen on page 12.

3.3 Stewardship - Sandra - see page 12 for Sandra's report, and below for the graph of givings over the last 10 years.



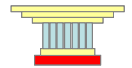
It was noted during the Strat Plan review (*item 3.11 below*) that Stewardship was 1-of-3 of 21 Smart Goals (plus Meal Ministry and Sanctuary Upgrades) that received top scores of 9 out of 10 (an average of 5.5 across all 21 Smart Goals) in the first two years of the 2021 Strat Plan. See the Strat Plan graph of all 21 Smart Goals on page 22.

3.4 Meal Ministry - Brigitte Castro highlighted the 2016 Meal Ministry report, as sent in letter form to St. Philip's (see page 12), to thank them for their \$2,600 contribution to the Hot Meal program. Brigitte also highlighted the growth in the Thursday Food Bank from once a week to twice a week. The Budget for Meal Ministry was substantially increased (up to \$3,660) in addition to the \$2,600.00 from St. Philip, so as to allow for this.

3.5 FilCON 2017 - Bart Alatan reviewed the American 2017 EAM FilCON Convocation being hosted by St. Michael's 2-4 August 2017. During the budget presentation, the \$3,000 budget amount was explained in the context of giving back to the American Church that had given so much to our members since 2011. Bart, as Chair of FilCon 2017, reviewed the Committee's that were active in preparing for this important event:

FilCon 2017 Co-Chairs: The Rev. Brent and Bart Alatan			
	Committee	EAM Prime	Vancouver Prime in Support
1	4-6 Aug Program/Schedule	Rev. Brent or Delegate	Bart/Padi/Greg
2	Registration	Rev. Brent or Delegate	BC/BL
3	Liturgy	Rev. Brent or Delegate	Padi
4	Transportation	Rev. Brent or Delegate	Lily Bad-ay
5	Food/Meals/T-Shirts	Rev. Brent or Delegate	Judith Carling
6	Youth Co-ordinators	Rev. Brent or Delegate	Florence Odias/Rose Pingian
7	Accommodation - Hotels	Rev. Brent or Delegate	Greg
8	Accommodation - Homes	Rev. Brent or Delegate	Sandra Baldo
9	Cultural Activities	Rev. Brent or Delegate	Bart/James
10	Communications/Budgets	Rev. Brent or Delegate	Fanny/Padi/Greg
11	Consulting		Michiko Tatchell

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Motion 3.5, FilCon 2017: Bart finished his presentation by making the following motion, seconded by James, passed unanimously, that

"Further to the Vestry 2016 motion 'champion having the Episcopal Filipino American EAM Convocation in Vancouver in 2017,' it is hereby moved by Bart Alatan, St. Michael's FilCON 2017 team chair, that the project plan for St. Michael's be the proposal on page 14."

- 3.6 Building & Rental Report - Terry Cutforth** touched on highlights from 2016, including reference to replacement of the carpets in November as his major project for the year, in addition to his usual work around the church. Padi emphasized how much daily work is done by Terry throughout the year, regularly showing up every morning at 7:00. Terry, our ODNW winner from 2010, very deservedly became associate Rector's Warden during the elections later in the meeting.

As Terry does annually, he characterized the shape of the buildings in 2017 as in **"Very good shape."**

We all understand fully that this is entirely due to him.

- 3.7 Sunday School - Rose Toyoken** gave a very heartening report on the progress of the Sunday School program at St. Michael's. Especially notable was the average Sunday School attendance of 15, and the fact that there were 60 children of Sunday School age at St. Mike's. She highlighted the difference the allocation of \$100 a month had made to the program (begun in April), and expressed enthusiasm about the Diocesan Grant for Youth Ministry (see Padi's report in section 3.1). See Rose's full report on page xx.

- 3.8 ACW - Erlyn Bacagan**, in lieu of Judith Carling (in the Philippines), reviewed the ACW report on page 15. This was the ACW's sixth year of reporting to Vestry (beginning at the 2012 Vestry). The wide range of activities undertaken by the ACW members was very impressive, as was the level of their fund raising (up to \$5,895.37, as can be seen on line 2520 of the Balance Sheet on page 8). It was also highlighted that the ACW spent \$1,500+ in the past year fixing the dishwasher in the kitchen. As they stated at the end of their report, "To God be the Glory."

- 3.9 MBSM - Richard Paday-os**, the newly installed President of the MBSM, reviewed the MBSM report on page 16. This was the MBSM's third year of reporting to Vestry (beginning at the 2015 Vestry). In particular, he listed the new officers of the men's group, as follows:

President - Richard Paday-os **Vice-President** - Darce Carruthers **PRO** - Andrew Carlin
Treasurer - Teves Agustin **Business Mgrs** - Norway Bacagan & Stephen Guillermo

Fund raising by the men's group can be seen as a subset of line 2540 of the Balance Sheet (\$2,400).

- 3.10 Choir - Brigitte Laweng** - There were not a lot of changes in the choir in 2016, except for the growing numbers of ladies who are committing their time and talent; new members were Betha Kollin, Miguela Kedawen, Johnilyn Olosan and Rose Pingian from Sunday School (who will come occasionally when she is not busy with the kids). The choir remains optimistic that one day more men will come and balance the ladies voices! In addition to growth in the choir in 2016, new choir gowns we also purchased from the Philippines.

- 3.11 2021 STRAT PLAN - Greg Tatchell** - St. Mike's 12 member Strat Plan was mandated by Vestry to do updates to the 2021 STRAT PLAN in 2017, 2019 & 2021. Activities to have the 2017 updates ready for the 2017 Vestry were finalized 14 IX '16, the second anniversary of the original ratification on 14 IX '14.

The primary focus for Vestry, out of the 5 page report (pages 18-22), was the recommendation:

RECOMMENDATION: *Our recommendation is to continue with the plan for the next two years, as is, as we have been doing for the past two years. Our progress (55%) has far exceeded expectations.*

MOTION 3.11 - 2021 STRAT PLAN REVIEW #1 - Moved by the Strat Plan Team, 2ndd by Fanny, carried, that

The 2021 Strat Plan team hereby moves that the 2021 Strat Plan Review #1 (pages 18-22), as ratified by the team on 14 IX '16, be ratified by this 2017 Vestry.

The next two year review will occur in 2018, for the 2019 Vestry.

- 3.12 Day Care - Moses Kajoba** - Moses explained how the Day Care has evolved to an independent Society, based on guidelines established by the City. The Board, however, is comprised of members of St. Mike's, who Moses acknowledged (Moses, chair; Padi, Terry, Marg and Greg, along with the Day Care Manager, Dana Walter). Moses made the point that with a new UNION contract just negotiated last year, things were going well, and finances were in good shape.

4. ELECTION OF OFFICERS & 'TEAM OF TEAMS'

- 4.1 ELECTION OF OFFICERS:** The Nominating Committee continued the approach begun in 2012, adhering to the five Constitutional paragraphs pertaining to multiculturalism, and the three traditions. In developing the ballot and the candidates, James Baldo, as Chair of the Committee, ensured these eight criteria were abided by.



With no nominations from the floor, the ballot was voted on as a slate (*see page 16*) [*moved by James, 2ndd by Brigitte, carried*].

4.2 **TEAM OF TEAMS:** The 2017 TEAM OF TEAMS organization/authority chart/donut was updated, and can be seen on page 17.

6. OTHER BUSINESS -

6.1 **RENT** - Further to item 2.2 above, it was requested that consideration be given to relieving the burden on Renaissance Church. The Chair asked for a motion to defer this to Church Committee. So moved by Fanny, 2ndd by Greg, carried.

6.2 **CADMAN'S** - Moved by Greg, 2ndd by Terry & Marg Cutforth, that Vestry adopt the following 2016 Church Committee proposal:

"After a motivational Rose Garden ceremony last year, and having received permission from Fred Cadman and the family, it is proposed to use a picture selected by the family, from the occasion (below), as the theme for a TOPIC story on the Cadman's and their three generations of attendance at St. Michael's. It is suggested that a particular focus could be on the archives, and Fred's extensive work as a St. Michael's historian (which work resides in the Archives). Further, expanding on the historical theme, the Cadman Narthex Gallery (pictured below, and dedicated in 2014), with all portraits organized and paid for by Fred, could be included. Randy Murray and the Archives to be approached."

Motion enthusiastically carried.

POST VESTRY UPDATE: The article will be appearing in the May TOPIC.



Vestry concluded well ahead of time, at 2:15, with pictures and the St. Michael's circle of grace.

NOTE: Prior to final circulation and posting, the minutes, or their portion of the minutes, will be reviewed/approved the week of Feb. 20th by the following members of Church Council, who were present and made reports at Vestry, in the following order; the Rev. Wilmer Toyoken, Moses Kajoba (Chairman), Sandra Baldo, Brigitte Castro, Bart Alatan, Terry Cutforth, Rose Toyoken, Erlyn Bacagan (for Judith), Richard Paday-os, Brigitte Laweng, Greg Tatchell, and James Baldo.